



# Jacksonville | North Pulaski

## SCHOOL DISTRICT

2310 Redmond Road, Jacksonville, AR 72076 — (501) 985-7589

The Jacksonville North Pulaski School District is accepting **sealed bids** to provide Air Filter services at the facilities listed. Bids can be submitted by mail (2310 Redmond Road, Jacksonville AR, 72076) or hand delivered by 2:00 PM on January 18th at the Administrative offices at 1414 West Main St. All bids received past the 2:00 PM deadline will not be considered.

Bids must be submitted including all applicable taxes and fees.

**All bids must include a copy of your current worker's compensation and liability insurance, a signed and notarized bid assurance form, provide a list of 5 current and past customers (Last 3-Years) and list the number of current employees and type of equipment owned and regularly operated for their business.**

**Failure to include this documentation will eliminate your bid from being considered.**

If additional information is needed, please Contact Kevin Stalnaker at 501-951-1216 or by email at [kstalnaker@jnpsd.org](mailto:kstalnaker@jnpsd.org)

The Jacksonville North Pulaski School District reserves the right to reject any or all bids.

**Jacksonville North Pulaski School District**  
**Air Filter Bid 2019**

You are bidding to provide Air Filter services for properties owned by the Jacksonville North Pulaski School District. We will be accepting bids for the properties grouped together as listed.

Bid Package Air filters

Administration Facility 1414 West Main St.

Jacksonville High School 2400 Linda lane. High school will need to be serviced from January to June of 2019. New High school will be on line summer of 2019 and need to be added to contract.

Taylor Elementary 1401 Murrell Taylor Drive.

Homer Atkins Per-K 500 Cloverdale Rd.

Pinewood Elementary 1919 Northeastern Ave.

Dupree Elementary 700 Gregory St.

Bobby G. Lester Elementary 601 Harris Rd.

Jacksonville Middle School 718 Harris Rd.

Bayou Meto Elementary 26405 HWY 107.

Transportation and Maintenance 2310 Redmond Rd.

**Job Specifications:**

All location shall be on a ninety day rotation of filter change.

**1. Filters shall be of:**

**Merv 8 9 Months February- October**

**Merv 11 3 Months November - January**

Filter list of each location included in following pages

**Requirements:**

**Minimum Performance and Equipment Requirements**

The contractor shall employ sufficient equipment and manpower to perform the services required at each of the locations listed within the given time frame every 3 months.

**Contract starting date**

Approximate starting date for this contract will be the week of February 4, 2018. The contract will be based on rotation of filter change every 3 months. Contract to be a two year contract option to be extended based on satisfaction of work. JNPSD reserves the right to terminate at any time with written notice.

**Inspection of Work**

The director of facilities or maintenance technician shall inspect all work upon the completion every quarter. No payments shall be made unless the work is found satisfactory and approval is given.

**Insurance**

The contractor shall carry workers compensation and liability insurance in the amount of \$100,000.00. The contractor shall be responsible for the cost to repair any damage caused to district owned property as well as any vehicle located on the property while performing the services listed.

**Indemnification of Commission**

The contractor shall indemnify and save harmless the school district from liability for any injury or damages to person or property resulting from the prosecution of work under this contract.

**Jacksonville North Pulaski School District**

**Air Filter Bid 2019**

**Bid Package**

You are bidding to provide Air filter supply and change services for the specified areas at the Administration Facility, Jacksonville High School, Taylor Elementary, Homer Atkins Pre K, Pinewood Elementary, and Dupree Elementary, Bobby G. Lester Elementary, Jacksonville Middle School, Elementary, Bayou Meto Elementary, Transportation and Maintenance.

Total bid amount is for 4 to 6 consecutive filter changes per year.

Bid Package \_\_\_\_\_

Bidder Company Name:

Address:

Work phone Number:

Cell Number:

Fax Number:

Authorized Signature:

Print Signature:

Jacksonville North Pulaski School District  
Pulaski County

\_\_\_\_\_ Hereby state

(1) I am the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among and between bidders and state officials, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.

(2) I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.

(3) Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- (A) To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
- (B) To any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of the prospective contract; or
- (C) In any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.

(4) I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the school district.

Signature

Subscribed and sworn to before me this \_\_\_\_\_

\_\_\_\_\_ day of \_\_\_\_\_, 2019

Notary Public \_\_\_\_\_





















