



**Alternative Methods of Instruction (AMI) Plan
2018 -2019 Application**

District Information

District Name	Jacksonville North Pulaski School District	LEA Number	60004
City	Jacksonville	County	Pulaski
Superintendent	Dr. Bryan Duffie	Phone	501-241-2080
Email	bduffie@jnpsd.org		

Individual School / Campus Name	Grade Level
Bayou Meto Elementary School	K-5
Bobby G. Lester Elementary School	K-5
Pinewood Elementary School	K-5
Murrell Taylor Elementary	K-5
Warren Dupree Elementary	K-5
Jacksonville Middle School	6-8
Jacksonville High School	9-12

Previous Information

	<u>2016-17</u>	<u>2017-18</u>
Total number of days the district missed due to exceptional or emergency circumstances.	1	3
Total number of AMI days used	N/A	0

Submission Instructions:

- E-mail completed applications to ADE.AMIapplication@arkansas.gov
- The deadline for applications to be submitted is September 15th.
- Applications will be reviewed in the order they are received. Incomplete or partial applications will not be reviewed.
- Consult the AMI Guidance document for additional information regarding plan topics.

- Notification of status will be sent via email to the superintendent at the address provided above.
- Approval is granted for the current school year only. Applications must be renewed annually.

A. If school is canceled due to an emergency or exceptional circumstance, explain the process by which the district shall determine if it will be an AMI or make-up day.

The procedure that JNP will use to determine school status is as follows.

Any school closing decisions will be made by 5:30 am. If weather is bad during the evening, then the decision will be made by 10 pm. The weather information used will be from local media and NOAA. If the decision is made to close school, the following notifications will be sent in this order:

- a. BlackBoard caller to all parents and students. This will include staff who have downloaded the BlackBoard JNPSD app for cell phones.
- b. Email to staff and school board. Postings to social media.
- c. Notifications to all media outlets using our passwords for the various TV and radio stations.

Parents will be notified about our decision and plan to use AMI Days immediately upon notification of approval from the ADE. This information will be communicated to our parents again during parent-teacher conferences in October and through social media reminders. The first five days missed for inclement weather or circumstances beyond our control will be AMI days. Any days missed beyond the first five days will be make-up days.

B. Provide a description of the AMI assignments and materials used at each school within the district to effectively facilitate teaching and support learning for the benefit of the students.

All students in our district will be given packets to take home in the event of an AMI day. Students in grades 6-12 are 1:1 with chromebooks and will have the packets available electronically via Google Classroom in addition to the hard copy packets. Each packet will contain assignments that link back to the previous semester's power standards and skills. Power standards are those standards that are essential grade-level learning as a part of our guaranteed curriculum. It is expected that these assignments will provide practice for skills already taught in school (reinforcement) or enrichment learning activities to expand learning. No new skills will be introduced in the packets. The packets will only contain information to which students have already been exposed. This will allow for a continuation of student learning while minimizing lost instructional or remediation time.

Teachers will work together by department or grade level to develop cross curricular activities. Teachers will prepare all packets by November 1. These packets will be reviewed by the curriculum team and the AMI Committee the following Tuesday, November 6th to ensure that the packets are appropriate but not oppressive, align to our curriculum power standards and are consistent across grade levels in each school. Packets and materials needed to complete the assignments will be sent home with students by Fall Break (November 19-23). Middle and High School Packets will be sent home on Thursday, November 15th during Parent Teacher Conferences and the following school day with students whose parents were not available during conferences. Elementary Packets will be sent home with students by November 16th. In the event that students lose or misplace packets prior to an AMI day, they can get another packet upon their return to school. All students will be allowed up to five days to complete the packets upon their return to school.

K-5:

- Packets will contain cross-curricular assignments in reading, writing, mathematics, science and social studies and one elective. Kindergarten and third grade students will receive an additional assignment in art; first and fourth grade students will receive an additional assignment in music; second and fifth grade students will receive an additional assignment in health or PE. K-5 teachers will be expected to be available for students via either email, Google Classroom, Classroom Dojo, Google Voice or Remind 101 between the hours of 9AM-3PM.

6-12:

- Packets at the secondary level will contain assignments per teacher. Secondary teachers can also make these assignments available on Google Classroom or other electronic platforms that are regularly used in class if students have access during an AMI day. Each grade level team should ensure that the amount of work is appropriate but not oppressive. Grade level teams and content areas are encouraged to collaborate when creating packets for their content areas. 6-12 teachers are expected to be available for students via email, Google Classroom, Google Voice, or Remind 101 between the hours of 9AM-3PM.

C. Describe how student attendance will be determined for an approved AMI day.

An expectation will be established that all assignments will be completed in a timely fashion. Students will have up to five school days to complete the AMI packets or online assignments upon return to school. All of the work will be collected from the students upon their return, not to exceed 5 days after the last inclement weather day missed. All work will be assessed and recorded by the classroom teacher. For all of our students in grades K-12, attendance will be determined based upon the work completed and submitted. Teachers will assess the work equally whether the student completed the work electronically or via the packet. For each AMI packet (day of work completed) that

is completed within the specified time period, the student will be given credit for attendance.

D. Describe how the district will ensure implementation of Individual Education Programs (IEPs) for students with disabilities on AMI days.

Each school will ensure that special education teachers are working with the regular education staff in the development of assignments as they pertain to the IEPs of the students they serve. SPED students will be provided extended time upon return to satisfactorily complete assignments. All teachers including special education teachers will be expected to be available for students via either email, Google Classroom, Classroom Dojo, Google Voice or Remind 101 between the hours of 9AM-3PM.

E. Describe how the district will communicate with parents and students the purpose and expectations for an AMI day.

As soon as we receive approval from ADE, we will notify our parents that we have been approved for these days. Cheesa Williams, our Communications Specialist, will notify parents via our social media accounts and our district website. We will then explain at our first parent teacher conferences the process of how the instruction will be delivered by grade level. Each teacher, principal, counselor, etc. will convey the same message during the first quarter parent teacher conferences September 18 (Middle and High School) and October 16 and 18 (Elementary Schools). We will once again remind parents of the details when packets are made available to students after November 1 with a cover letter and a set of instructions.

Upon the threat of inclement weather, our communication specialist will push out a notification reminding parents of our use of AMI days. Students and families will also be notified through school messenger and local news stations. Completion of packets and/or online or digital assignments will take place and scoring/feedback regarding those will be completed by the teachers and staff who will be available via email, etc. during the AMI day.